

Baker Language & Learning Center

2009-2010 Preschool application

Today's date _____

Preschool & The Ready Set (2s, 3s, 4s & 5s)

Non-prescriptive services:

Individual assistance in

- Language arts
 - Spanish
 - French
- Beginning & advanced math
 - Study skills
 - Research methods
- Homework Help LAB™

Academic LABs™:

ReaderBasics
Math Basics
Algebra
Grammar Basics
Vocabulary Builder
Specialized Reader Series
Writers Series

Learning assessments

Test preparation

Summer School

Child's name _____ Gender _____

Child's date of birth _____ Age _____

Parent's(s') name(s) _____

Home address _____

City _____ State _____ Zip _____

Home phone _____ Work phone _____

Message phone _____ E-mail _____

Emergency contact _____

Address _____

City _____ State _____ Zip _____

Telephone _____

How did you hear about BLLC? _____

How would you like to contribute to your child's preschool experience? _____

Place a check in the box next to the appropriate option for your preschooler:

- | | | |
|--|--------------------------------------|----------|
| <input type="checkbox"/> Caterpillars (2 by Dec. 31), T/Th, 9:00 a.m. — 12:00 p.m. | \$335. ⁰⁰ /mo. | \$ _____ |
| <input type="checkbox"/> Salmon (3 by Dec. 31) or Dolphin (4 by Dec. 31), M/W/F, 9:00 a.m. — 1:00 p.m.
(Circle one above, line 2) | \$425. ⁰⁰ /mo. | \$ _____ |
| <input type="checkbox"/> The Ready Set, T/Th, 9:00 a.m. — 1:00 p.m. | \$225. ⁰⁰ /mo. | \$ _____ |
| <input type="checkbox"/> Summer School, 9:00 a.m. - 2:00 p.m., M — Th | \$600. ⁰⁰ /mo.* x _____ = | \$ _____ |
- (*Per four-week session (8 weeks total) or \$225 per week)

Registration fee (required) \$55.⁰⁰ \$ _____ 55.00

If registered for Dolphin + The Ready Set, subtract \$50 from subtotal: \$ _____

Total payment enclosed: \$ _____

To apply for enrollment, complete this application, sign, and return with a one-time \$55 application fee, and a non-refundable tuition deposit of \$750 [see fees & terms in Educational Services Agreement, page 2]. The first month's tuition is due on or before the first day of each month, with September's tuition due by May 1 for returning families and upon acceptance for new enrollees. Checks are to be made payable to: BLLC. A separate application and registration fee must be submitted for each child to be enrolled. Your registration fee and tuition deposit must accompany your application in order to secure enrollment. Application fees are non-refundable. One-third of the earnest deposit is refunded when you complete the program year; the deposit is refunded in full if your child is not accepted into our program. If you decide not to enroll your child at BLLC, all fees and deposits are forfeited.

2812 So. Jackson, Suite 1
Seattle, Washington 98144
bakerlearningcenter.com
bakerlc@nwlinc.com

Parent/guardian signature _____

Baker Language & Learning Center

Preschool Educational Services Agreement

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Start date: _____

Today's date: _____

Caterpillars is for children age 2 (or almost 2). It is socialization and play-based curricula. Salmon classes is a mixed age group, with children ranging in age from 3 (or almost 3) to 5. Salmon class children must turn three years of age by December 31 of the entering year. Entering Caterpillars must turn two years by December 31 of the entering year. To register for The Ready Set (TRS), children must be age four (4) by December 31 of the entering year, unless an exception has been made by the Director or Head Teacher of BLLC. School years begin the first Wednesday following Labor Day in September and end on or the closest Friday before June 15.

I am registering my son/daughter for:

- Caterpillars (Tue/Thur., 9-12) Salmon (M/W/F, 9-1) Dolphins (M/W/F, 9-1) The Ready Set (Tue/Thur., 9-1)

I agree to pay:

- \$335 (Caterpillars) \$425 (Salmon) \$425 (Dolphin)
 \$225 (The Ready Set) \$600 (Dolphin/TRS)

\$750 non-refundable deposit (see terms below)

Interval of billing cycle: Annual Monthly

Preschool tuition is based on a full year's operating expenses. Parents enrolling their son/daughter in Preschool are expected to fulfill a full academic year (September through June). Payment is due prior to receiving services and clients are billed monthly for the month ahead of scheduled services. Termination and/or cancellation policies are adhered to strictly. Parents wishing to pre-pay a full year's tuition will be given a discount of 5%. The school year ends June 15, but the full monthly amount is due by June 1 for June preschool due to expenses being amortized over the 10-month school year period.

Fees and terms: \$55 application fee, and a non-refundable tuition deposit of \$750 (\$500 to hold your child's space in the class (in addition to monthly payment), and \$250 applied to the last month of the school term [September through June] if your son/daughter is admitted for enrollment and completes the school term). Total cost for tuition is [monthly tuition] X 10 + \$500. If a lump sum amount of \$500 is too heavy a financial burden, BLLC is amenable to amortizing that cost over the 10 months of the school term, adding \$50 per month to each child's tuition. The first month's tuition is due on or before the first day of each month, with September's tuition due by May 1 for returning families and upon acceptance for new enrollees. Accounts in arrears accrue finance charges at the rate of 3% interest compounded monthly from the date payment is due, or \$25, whichever is more. Checks are to be made payable to: BLLC. A separate application and registration fee must be submitted for each child to be enrolled. Your registration fee and tuition deposit must accompany your application in order to secure your enrollment. Application and tuition fees are non-refundable. One-third of the earnest deposit is applied to June's tuition if you complete the program year; the deposit is refunded in full if your child is not accepted into our program. If you decide not to enroll your child at BLLC, all fees and deposits are forfeited. This agreement shall terminate on June 30 of the year following admission.

Termination: Enrollment may be terminated by Client at any time; however, the fiduciary responsibilities contained herein are binding for the term of the contract and Client is responsible for tuition for said term. BLLC may terminate the agreement for any reason, including non-payment of services rendered when arrangements have been made to pay other than prior to receiving services and payment is overdue. Under normal circumstances, every effort will be made to provide the Client advance notice should BLLC become unable to render services. If Client must withdraw before the end of the term, notice must be given by the first day of the month prior to the last month of services. Tuition is then due for that month plus one additional month, even if the child is no longer in attendance. All previous deposits and tuitions paid will be waived by Client.

Attendance: Client agrees to read and abide by the attendance policies given to them by BLLC.

I have read and received a copy of the attendance policy for Baker Language & Learning Center (BLLC) and agree to pay on or before the first day of each month for services received at BLLC, or as otherwise indicated on the invoice. I agree that I am responsible for late fees and any reasonable fees incurred by BLLC to collect payment owed for services rendered and agree that if BLLC is required to initiate legal proceedings to collect any of the fee, they shall be entitled to reimbursement for reasonable attorney's fees, costs, and 1.5% interest compounded monthly from the date payment is due. I further agree that, should collection proceedings be necessary, the matter shall be filed in King County, Washington.

Client signature

Date

Client name (printed)

206/328.2275 ph
206/324-1820 fax

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Seattle, Washington 98144
bakerlearningcenter.com
bakerlc@nwlink.com

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Indemnification/Hold Harmless Agreement

The Parent releases Baker Language & Learning Center (BLLC) and its directors, officers, employees, and other representatives from any and all claims arising out of the care or transportation of their child while under the supervision of BLLC, and any personal injury (including, without limitation, any damage or injury suffered by the child) that may occur in connection with the care or transportation of their child for the purpose of educational services. The Parent will defend, indemnify, and hold harmless BLLC and its directors, officers, employees, and other representatives from any liability, cost, or expense resulting from any such claim.

Parent Signature

Parent Name

Date

Parent Signature

Parent Name

Date

Baker Language & Learning Center

Junior Preschool: Family Information sheet

Name of child _____

Do you read together as a family? Explain. _____

How often and for how long do you read together? _____

Describe mealtime settings at your house/in your family: _____

How does your child learn? Circle one: Visual Auditory Kinesthetic (by reading, by hearing, by doing) _____

Describe some of your child's interests: _____

What would you like to see emphasized more in your child's development? _____

How do spend "quality" time together? _____

How much time, on average, does your child spend watching television per day? <30 minutes 0.5 - 1 hour 1-2 hours >2 hours

How much time, on average, is your child engaged in active play per day? <30 minutes 0.5 - 1 hour 1-2 hours >2 hours

Does your child still nap? If so, for how long and on what schedule? _____

Tell us about your approach to potty-training: _____

How would you describe your parenting style? _____

List any known allergies: _____

BakerLearningCenter/Programs/JuniorPreschool/Forms/jp_app.pmd [2008-2009, rev. 10-06-2008]

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Consent to Medical Care and Treatment of Minor Children

Child's name: _____

Parent/guardian (primary): _____

Parent (secondary): _____

I hereby give permission that my child may be given emergency treatment by a qualified staff member or participating parent at Baker Language & Learning Center. I further authorize and consent to medical, surgical, and hospital care, treatment, and procedures to be performed for my child by a licensed physician, hospital, or aid car attendant when deemed necessary or advisable by the physician or aid car attendant to safeguard my child's health, and I cannot be contacted. I waive my right of informed consent to such treatment.

I also give my permission for my child to be transported by ambulance or aid car to an emergency center for treatment.

"I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct."

Signature Address

Name (printed) Date

Information on: _____ (child's name) Birthdate: _____

Regular medications: _____

Allergies and drug reactions: _____

Date of last tetanus shot: _____

Child's physician: _____ Dr. phone: _____

Other health information: _____

Home phone: _____ Wk. phone: _____

Wk. phone: _____ Other phone: _____

Emergency contact: _____ Phone: _____

Insurance Coverage: _____ Policy number: _____

Employer: _____ Group number: _____

Does this child have any specific health problems or fears which the staff should be aware of (i.e., convulsions, vision or hearing difficulties, etc.)? _____

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Attendance Policy

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Preschool | Absences

- Please notify the Center when your son/daughter will be absent.
- Tuition is based on the operating expenses of a full academic year. Because these expenses are constant and enrollment is limited, no refunds are given for absences or withdrawal.

Preschool | Illness

- Please keep your child home if he/she has a fever or is in the first three days of a cold. If you suspect that your child is contagious or “coming down with something”, call the Center by 8:00 a.m. and let us know he/she will be absent. Secretions are generally harmless unless accompanied by other symptoms. However, if your child is suffering from a constant runny nose—more than just a sniffle—please keep him/her home as we aim to keep the spread of germs to a minimum.

Preschool | Tardiness

- Preschoolers may arrive anytime between 9:00-9:30 a.m. If your son/daughter will be arriving later than 9:20 a.m., please notify the Center.
- Parents/parent-approved transporters arriving late for pick-up will be charged a supervision fee of \$5 per minute, beginning at 1:05 p.m. for morning students. This late fee will be payable that day upon pick-up.

Preschool | Early Withdrawal

- Children may be withdrawn from preschool at any time; however, the terms of the contract and the fiduciary responsibilities of the Client to BLLC are set forth for the term of the contract herein (Preschool Educational Services Agreement).
- Parent/guardian herein consents to pay any and all tuitions, fees, and penalties. Enrollment period is defined as period of accepted commencement through the last day of the academic school year (on or before June 15).
- One full month's tuition is due after a child withdraws from BLLC, and all pre-paid fees and deposits forfeited. *[See Preschool Educational Services Agreement.]*